

**CTAP Steering Committee**  
9 November 2006  
New Hampshire Department of Transportation  
Room 114  
Concord, New Hampshire  
**3:30 – 5:30 PM**

**AGENDA**

*Chair: Ansel Sanborn*

3:30 Opening

3:40 Program Updates:

a] December 2 training conference - *Joanne Cassulo*

b] Program rollout to communities - RPC meetings - *David Preece*

c] Details of the year 1 first phase programs:

i] Local government discretionary accounts - *Carolyn Russell*

ii] Enhanced GIS based information - *Cliff Sinnott*

iii] Community planning assessments - *Sharon Wason*

iv] External communications plan - *Steve Williams*

4:15 Roles and responsibilities draft document discussion - *Ansel Sanborn*

a] General comments/ questions

b] Steering committee focus:

i] Membership

ii] Composition of committee

4:45 Development of Years 2-5 Programs – *Ansel Sanborn*

5:00 Other items - *All*

5:30 Adjourn

**Note: Next meeting [tentatively] Thursday, November 30, 2006; 3:30-6:00 pm; Location TBD**