

Meeting Notes

**I-93 CTAP Community Meeting
5:30 – 9:00 PM
May 31, 2007
The Derryfield
625 Mammoth Road
Manchester, New Hampshire**

I. Attendance:

Approximately ninety people attended the Community Technical Assistance Program (CTAP) Community Meeting. Attendees included representatives and/or alternates from local community governments, representatives from regional planning commissions, federal and state agencies, non-governmental organizations, New Hampshire Department of Transportation staff, Clough Harbour and Associates, Antioch New England Institute staff, and members of the spring 2007 Theme Working Groups. The names and affiliations of attendees are listed in Appendix 1.

II. Welcome: *Ansel Sanborn, Project Manager, NHDOT “What’s happening around the CTAP Corridor”*

Mr. Sanborn provided an update on Year-One programs and leveraged opportunities to date and reviewed the CTAP budget. He spoke briefly about the agenda for the evening and explained the purpose of the group activity. He mentioned that the focus would be on finalizing CTAP priorities for year two. He expressed the need for leveraging and developing partnerships in order to accomplish more within the confines of the CTAP budget.

III. Finalizing Priorities *Jim Gruber, Facilitator, ANEI and Co-Chairs of Each Theme Group*

Jim Gruber began the session by providing instructions to the group. The participants were split into 5 mixed groups via assigned number on their name tags, and each group began at one of the 5 stations placed around the room. Participants originally had 20 minutes at each station (Mr. Gruber later cut it back to 15 minutes per station because participants did not need 20 minutes to complete the activity). One or both co-chairs from each working group were positioned at each station with their working group results written on flip charts and placed on easels. Participants received 6 dots and several lined post-its to jot down leveraging and program ideas. With each group that cycled through, the co-chairs reviewed the priorities agreed upon by their groups. While the working group results were being shared, participants jotted down program ideas or possible leveraging opportunities on the post-its and used the dots to indicate their action category priority preferences. After all participants were finished dotting

their preferred action steps and placing their leveraging recommendations on the flip-charts, the group moved on to the next station.

IV. Presenting Priorities *Co-Chairs of Each Theme Group*

The “dotted” priority sheets and easels were moved to the front of the room and arranged so that the entire room could see how everyone prioritized them. Dots for each action step were added up to allow for quick reference. Co-chairs each had 5 minutes to report out the results of the activity to the entire group. After the co-chairs finished their presentations, local representatives were given three stickers to indicate their top three priorities among the 97 options. The results from this activity are located in Appendix 2.

V. The Way Forward with Questions & Answers *Ansel Sanborn*

Ansel Sanborn explained what will happen with the results of this meeting including the co-chair meeting process and the September 29th event. He then opened it up to questions from the group. There were no questions so Mr. Sanborn thanked everyone for attending and concluded the meeting.

Meeting adjourned at 8:30PM

Minutes submitted by Jennifer Mongolo, ANEI

Appendix 1: Attendance

CTAP Corridor Community Representatives and Alternate Representatives

Rodger	James	Allenstown Alternate
Danielson	David	Bedford Representative- Co-Chair Theme A
Anderson	Eric	Bow Representative
Lein	Maureen	Chester Representative
Henninger	Steve	Concord Representative
Knight	David	Danville Alternate
Giordano	Chris	Danville Representative
Beye	Gile	Deerfield Representative
Sioras	George	Derry Representative
O'Brien	Janice	Fremont Alternate
Karcz	Jack	Fremont Representative
Hunter	Bruce	Goffstown Alternate
Griffin	Barbara	Goffstown Representative
Peeples, Jr	Raymond	Litchfield Representative
Garron	Andre	Londonderry Representative
MacKenzie	Bob	Manchester Representative
Gowan	Jeff	Pelham Representative
Scott	Laura	Pembroke Alternate
Kline	Fred	Pembroke Representative
Killam	Cheryl	Raymond Alternate
Wood	Dick	Raymond Representative
Scott	Bill	Salem Representative
Crisler	Margaret	Windham Representative

State and Federal Agency Representatives

Williams	Eric	DES - Co-Chair Theme B
Monahan	Rosemary	EPA
Levine	Leigh	Federal Highway Administration
O'Donnell	William	Federal Highway Administration
Coppelman	Glen	NH Community Development Finance Authority
Cass	Bill	NH DOT
Maddali	Ram	NH DOT
Mayville	Nancy	NH DOT
Sanborn	Ansel	NH DOT
Brunkhurst	Emily	NH Fish & Game
Cassulo	Joanne	OEP
Thibault	Sandrine	OEP - Co-Chair Theme C

Regional Planning Commissions

Alexander	Nicholas	Central NH RPC
Ding	Jon	Central NH RPC
Marion	Rodrigo	Central NH RPC
Powell	Jim	Central NH RPC
Thomas	Ian	Central NH RPC
Tufts	Craig	Central NH RPC
Wason	Sharon	Central NH RPC
Vincent	Angie	Nashua RPC
Williams	Stephen	Nashua RPC
Sinnott	Cliff	Rockingham Regional Planning Commission
Robinson	Jill	Rockingham Regional Planning Commission
Ajello	Linda	Southern NH Planning Commission
Carron	Matthew	Southern NH Planning Commission
Preece	David	Southern NH Planning Commission

Non-Governmental Organization Representatives

Barker	Kyle	American Institute of Architects
Norton	Bill	Concord 2020
McIver	Mickey	Easter Seals
Roberge	Fred	Easter Seals
Sanderson	Paul	Local Government Center
Cochran	Ellie	NH Charitable Foundation
Christon	Dean	NH Housing Finance Authority
Closs	Christopher	NH Main Street Center
Baldwin	Carolyn	NH Main Street Center
Speltz	Mike	SPNHF
Adams	Maura	The Jordan Institute
Reidy	Dan	UNH Cooperative Extension

Guests of the NHDOT

McNamara	Sean	LTAP Exchange
Strobel	Robert	T2 UNH

CTAP Project Consultants

Blood	Kari	ANEI, Project Assistant
Gorski	Misty	ANEI, Project Assistant
Gruber	Jim	ANEI, Executive Director and Project Director
Margles	Shawn	ANEI, Sr. Project Manager
Mongolo	Jen	ANEI, Project Assistant
Schmidt	Mary	ANEI, Project Assistant

Ashford	Bill	Clough Harbour
Holland	Sandy	Clough Harbour

Theme Working Group Members and Other Interested Parties

Worster	Stoney	Auburn Planning Board Chairman
Izbicki	Mike	Bedford
Sawyer	Rick	Bedford, Planning Director
Robinson	Cynthia	Chester, Planning Coordinator
Hartnet	Kate	Deerfield
Menard	Peter	Deerfield
Bruno	Dick	Goffstown
Adams	Collis	Goffstown Conservation Commission
Rose	Arthor	Goffstown Industrial Corp, President
Marts	Tony	Goffstown Industrial Corp, Treasurer
D'Vanza	Phil	Goffstown Selectman
Hebert	Becky	Manchester - Co-Chair Theme C
Charbonneau	Roger	Manchester Community Garden & Education Center
Scanzani	Bill	Pelham - Co-Chair Theme D
Turner	Alfred	Windham
McSweeney	Ian	